2016 CYN SUMMIT
HOST COMMUNITY REQUEST FOR PROPOSAL

Host Community: ____________________________

Contact Person(s): ____________________________

Address: ____________________________

Phone: ____________________________

HOST COMMUNITY SUMMIT PLANNING TEAM

<table>
<thead>
<tr>
<th>Name</th>
<th>Email</th>
<th>Phone</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

SUGGESTED SUMMIT DATE(S)

Between August 15 and November 15, 2016. In the past, summits have been a day-long event with a social the evening before.

1st Preference:

2nd Preference:

3rd Preference:

If you do not get the 2016 summit would you be interested in hosting the next summit in the spring of 2018?

YES, absolutely! ___

Maybe, tell us more. ___

Nope, but thanks for asking! ___

LODGING AVAILABLE FOR SUMMIT ATTENDEES

List hotels and number of rooms. Motels, Bed & Breakfasts and neighboring towns will all be considered.

____________________________________________________________________________________

____________________________________________________________________________________

____________________________________________________________________________________
SUMMIT FACILITIES

Facility Name: __________________________

Primary Contact Person at Facility: __________________________

When bidding the CYN Summit, please remember that the conference facility must have the following specifications:

• Large meeting room (150-200 people)
• 3 or 4 breakout rooms (75 per room)
• Access to a caterer that can serve 150-200 people
• Technology (Internet, screen and projector capabilities)

QUESTIONS

Please respond to the following questions on another sheet of paper in 200 words or less.

1. Why would you like to host the CYN Summit?
2. Describe your summit planning team and what skills and ideas they would bring to the table? (i.e. - marketing skills, works for a radio station, has conference planning experience)
3. CYN is about being creative and unique; please list some creative ideas about how to engage Summit participants.
4. How much do you estimate that your planning team can secure in sponsorships for the Summit?
5. Your summit planning team will be responsible for planning the summit social or a pre-summit option (tours, training, workshop, social) and it is often a challenge to get good attendance. What ideas do you have to make this event a success? (the sky is the limit!)

HOST COMMUNITY TIPS

1. The host community planning team will be working directly with the Rural Futures Institute staff to coordinate the event; there will be at least two face-to-face meetings with Kayla and 5-10 planning conference calls or online sessions.
2. The planning team will be responsible for raising some funds for the summit.
3. The planning team must be willing to help market the event.

IMPORTANT INFORMATION

1. Please submit additional supporting materials, if you feel it is appropriate.
2. Bids will be reviewed by the CYN Steering Team and the host community will be announced in early February.
3. Bids are due no later than Friday January 22, 2016.

Please return to:
Kayla Schnuelle
kschnuelle@nebraska.edu

The University of Nebraska is an Affirmative Action/Equal Opportunity institution.